



## Mobility/Travel Training Program APPLICATION INSTRUCTIONS

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The Mobility/Travel Training Program is a complementary service provided by NCTD that equips and educates seniors, and individuals with disabilities with the necessary tools to navigate throughout the local transit system. The Mobility/Travel training program teaches individuals how to utilize the public transportation system as an alternative mode of transportation. The Mobility/Travel training program enables individuals who may not have any means of transportation the freedom of traveling throughout the community on NCTD's accessible transportation services.

The Mobility/Travel Training Program also offers training to certified LIFT individuals who are already utilizing the **NCTD ADA Paratransit Services**, or to individuals who have been certified to utilize ADA Paratransit on a conditional or trip-by-trip basis. These individuals have been referred to the Mobility/Travel Trainer (MTT) by the ADA Paratransit Coordinator or NCTD Accessibility Specialist to receive training on using the public transportation system.

### **PLEASE READ – IMPORTANT INFORMATION**

**THE AMERICANS WITH DISABILITIES ACT (ADA) OF 1990** is a federal law which provides comprehensive civil rights protection for individuals with disabilities. The information given in this document applies to the parts of ADA which deal with transportation.

The ADA mandates that public, fixed-route transportation be accessible to persons with disabilities. (Fixed-route transportation is a regularly scheduled public transportation that operates over an established route at a prescribed time). However, when a disability prevents a person from using the accessible systems, the ADA requires public transportation agencies to provide ADA Paratransit service.

ADA Paratransit is curb-to-curb transportation that must be available to go to the same general places during the same days and general operating hours as the fixed bus route system. The ADA also allows Paratransit to service within a **three-quarter mile corridor**, or between two regular fixed-route systems. ADA Paratransit service is not designed to be a complete transportation service and is **NOT a medical transportation**. **WHENEVER POSSIBLE, PUBLIC TRANSPORTATION MUST BE UTILIZED**.

I have enclosed a few documents for your review. The documents must be fully completed; any section omitted will be considered an incomplete application and will be kept on file for no longer than 30 (thirty) calendar days, all application will be discarded thereafter. This packet consists of:

- 1) a Application Instructions letter,
- 2) a Travel Training Request Form,
- 3) a Scooter/Power chair/Manual wheelchair Mobility Training Request Form,
- 4) a Client Consent Form
- 5) a Client Consent Form For The Blind,
- 6) a Emergency Information Form,
- 7) a Request For Reduced Fare ID Card Form. **(Seniors with a valid ID and Certified LIFT Paratransit users do not need to complete this application).**

If for any reason this packet does not contain all of the documents as listed above, please contact the Mobility/Travel Trainer at 760-966-6561 for additional documents.

**If you have chosen to utilize both the mobility and travel training programs, please complete all forms and return them as soon as possible. If you have any questions or concerns, please feel free to call me at (760) 966-6561.**

- ❖ **Travel Training Request Form**--Please fill out the travel training request form if you would like to participate in the travel training portion of the program.

**Section 1** covers general information pertaining to the applicant. This section may be completed either by the applicant or a conservator. If the applicant has a conservator or someone other than themselves filling out the application, they will need to fill out the bottom portion of Section 1.

**Section 2-Agency/School** this section pertains to Agency or School referrals, and **must be completed by the agency or school** referring the applicant to the Mobility/Travel Training program. Please note: If an agency or school is filling out the application, please ensure that the case#, student ID# and any other references to the applicant are filled out in the appropriate area.

**Section 3** pertains to the applicant's disability, and abilities in using the public transportation system.

**Section 4** covers the training, services, and travel destinations the applicant would like to be trained on. If the applicant is legally blind or have a visual impairment and would like a Flash Book please indicate in this section. LIFT users that are certified Conditional and Trip-by-Trip will be trained first on the two frequent destinations given by NCTD Accessibility Specialist if applicable. Please Note: if the applicant plans to have a Personal Care Attendant (PCA) or Travel Buddy during the training, the PCA or Travel Buddy's must complete question 4, and sign in the indicated area.

- ❖ **Scooter/Wheelchair Mobility Training Request Form**--Please fill out the mobility training request form if you have a **scooter/power chair/manual wheelchair** and would like to participate in the mobility training portion of the program.

**Section 1** of the application covers general information pertaining to the applicant. This section may be completed either by the applicant or their conservator.

If the applicant has a conservator or someone other than themselves filling out the application they will need to fill out **Section 2** of the application titled “**Conservator**” or “**Agency**”.

**Section 3** pertain the applicant’s mobility device and training. If applicant would like mobility training to be conducted at one of NCTD’s transit centers or stations locations please indicate your choice in the “Preferred Transit Center/Station” area. Please indicate at least 3 (three) alternate days for training.

❖ **Client Consent Form**--Please fill out the client consent form. The Client Consent Form authorizes and gives NCTD permission to conduct the mobility/travel training with the applicant. The applicant understands that the training will be conducted aboard NCTD public transportation system and will be traveling within the community along the corridor of the regular fixed-route system. Once the applicant has completed training, the applicant understands, they will be using the public transportation system without assistance thereafter.

❖ **Client Consent Form for the Blind**--Please fill out the client consent form for the blind. **(ORIENTATION AND MOBILITY TRAINING WITH A SERVICE PROVIDER MUST BE COMPLETED PRIOR TO NCTD MOBILITY OR TRAVEL TRAINING).**

The Client Consent Form for the Blind authorizes and gives NCTD permission to conduct the mobility/travel training with the applicant. The applicant understands that he/she must have already completed the Orientation and Mobility Program for the Blind from a recognized service provider (i.e. Braille Institute, Center for the Blind, and VA) prior to enrollment to the NCTD’s Mobility/Travel Training Program.

The applicant understands that the training will be conducted aboard NCTD public transportation systems and will be traveling within the community along the corridor of the regular fixed-route system. Once the applicant has completed training, the applicant understands, they will be using the public transportation system without assistance thereafter.

❖ **Emergency Information Form**--Please fill out the emergency information form. This form covers the general information about the applicant in the event of an emergency.

**PLEASE NOTE: DUE TO THE FACT THAT THE APPLICANT WILL BE TRAVELING ABOARD THE PUBLIC TRANSPORTATION SYSTEM DURING TRAINING, THERE MAY BE ALTERNATIONS MADE TO THE TRAVEL ITINERARY DEPARTURE/ARRIVAL TIMES, AND/OR LOCATIONS AREAS DEPENDING ON TRAFFIC OR UNFORESEEN CONDITIONS WITHIN THE COMMUNITY.**

## ❖ Request For Reduced Fare ID Card Form

**(CERTIFIED LIFT PARATRANSIT USERS DO NOT NEED TO COMPLETE THIS APPLICATION).**

**(SENIORS DO NOT NEED TO COMPLETE THIS APPLICATION)**

NCTD offers **individuals with disabilities** a FREE Reduced Fare I.D. card. Seniors may use their CA state ID or another form of ID noted herein to obtain a pass at the reduced rate.

Please fill out the Request for Reduced Fare Identification Card only if you would like have an ID card for reduced fares.

The Senior/Disabled Regional Monthly Pass is a reduced fare pass for individuals 60 years old and over; and for individuals with disabilities. Patrons will need to show proof of eligibility when they purchase a Regional Senior/Disabled Monthly Pass or day pass and when traveling throughout North County and San Diego County (NCTD or MTS bus services). See below for acceptable forms of proof of eligibility.

**PROOF OF ELIGIBILITY NOTE: APPLICANT MAY USE ONE OF THE PROOFS OF ELIGIBILITY AS INDICATED BELOW.**

<b>YOUTH</b> <b>(6 yrs-18yrs)</b>	<b>School Identification card</b> <b>Driver's License</b> <b>California State ID</b> <b>MTS Photo I.D. card</b> <b>Other Photo I.D. with identification that identifies date of birth</b>
<b>SENIOR</b> <b>(60 yrs or Older)</b>	<b>Driver's License</b> <b>Medicare Card</b> <b>Passport</b> <b>State of California DMV Senior I.D. Card</b> <b>MTS issued Senior/Disabled I.D. Card</b>
<b>Individuals with Disabilities</b>	<b>NCTD Paratransit I.D. Card</b> <b>NCTD Reduced Fare Card</b> <b>MTS Senior/Disabled I.D. Card</b> <b>Medicare Card</b> <b>State of California DMV Placard ID card.</b>

**LET'S GET MOVING.**

Alana Burkett

NCTD Mobility/Travel Trainer

