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AGENDA

MONITORING COMMITTEE

Chairman Dave Druker, Bob Campbell, Chris Orlando, Jim Wood
Staff Committee Liaison: Brian Graham

Thursday, December 6, 2007- 8:30 AM
311 South Tremont Street, Oceanside, California

1. Open Meeting
2. Changes to the Agenda
3. FY 07 Financial Audit Results (Attachment 3A)
4. KTU+A On-Call Contract for Transit Oriented Development Community Facilities District Study
5. Extra Work Purchase Order for Additional Maintenance-of-Way Foreman on the Escondido Subdivision
6. Long-Term Maintenance and Monitoring of the Off-Site Wetland Mitigation Projects at Rancho Del Oro and Harmony Grove for the SPRINTER Rail Project
7. Construction of an Off-Site Upland Mitigation Area at Rancho Del Oro for the SPRINTER Rail Project
8. Reduction of Retainage from SPRINTER Mainline Contract
9. Landscape Maintenance Services
10. Workers' Compensation Contract for Third Party Claims Administration, Medical Bill Auditing and Medical Managed Care
11. Master Plans for Carlsbad Village and Escondido Transit Centers (Attachments 11A, B, C, D and E)
12. Monthly SPRINTER Update (No staff report)
13. Other Matters
14. Public Comment
15. Next Meeting: Thursday, **January 3, 2008**, 8:30 a.m., 311 South Tremont, Oceanside, CA
16. Adjournment

For individuals with disabilities, we will provide assistive services. To obtain such services or copies of documents in an alternate format, please call or write, a minimum of 72 hours prior to the event, to request these needed reasonable modifications. We will make every attempt to accommodate requests that do not give 72 hour notice. Please contact our Customer Service Supervisor at (760) 966-6503.

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**STAFF REPORT TO THE
MONITORING COMMITTEE**

TITLE: FY 2007 FINANCIAL AUDIT RESULTS

Time Sensitive Consent

**STAFF
RECOMMENDATION:**

That the Monitoring Committee review the results of the NCTD audit for the fiscal year ending June 30, 2007, and recommend that the Board accept the final financial statements.

**BACKGROUND
INFORMATION:**

Brown Armstrong Paulden McCown Starbuck & Keeter are NCTD's independent auditors. They have completed their audit of NCTD's financial statements for the fiscal year ending June 30, 2007. The firm completed its fieldwork for the audit on October 11, 2007. Accordingly, per professional standards, the firm's opinion letter is dated October 24, 2007. During October and November 2007, NCTD and Brown Armstrong staff prepared and finalized the attached draft (Attachment 3A) of the financial statements and footnote disclosures.

Brown Armstrong will review the financial statements with the Monitoring Committee, and will issue the completed financial statements to the Board at the December 20, 2007 Board meeting. The audit went very well, and the auditors will review their management letter comments with the Committee.

In addition to the annual financial audit, NCTD will also receive a Single Audit Report, in compliance with the Single Audit Act of 1996 and Circular A-133 of the Office of Management and Budget.

ATTACHMENT: 3A – Fiscal Year 2007 Draft Financial Statements

FISCAL IMPACT: None

**COMMITTEE
REVIEW:**

12/6/07

STAFF CONTACT:

Richard Hannasch
Director of Fiscal & Support Services
E-mail: rhannasch@nctd.com Phone: 760/967-2809



STAFF REPORT TO THE MONITORING COMMITTEE

TITLE: KTU+A ON-CALL CONTRACT FOR TRANSIT ORIENTED DEVELOPMENT COMMUNITY FACILITIES DISTRICT STUDY

Time Sensitive Consent

STAFF RECOMMENDATION:

That the NCTD Board approve a reallocation of \$250,000 of the \$750,000 contract value to allow for Transit Oriented Development Community Facilities District Study and potential future District work.

BACKGROUND INFORMATION:

One of the major tasks under the current On-Call contract with KTU+A is for land use planning, market and financial analysis and development and facilitation of public processes; for the Master Plans for Carlsbad Village Station, Escondido Transit Center and Oceanside Transit Center.

In September 2007 MTS requested the District provide for and assign a \$250,000 portion of the On-Call contract to allow MTS to separately contract with KTU+A to develop Master Plans for some of the MTS stations and other real estate assets. Since September, MTS has used other means to contract with KTU+A and no longer needs assignment of NCTD's contract. In addition, NCTD in November accepted a \$100,000 Caltrans grant for the Transit Oriented Development Community Facilities District (TOD CFD) Study. NCTD intends to use KTU+A's on-call contract to complete this study.

The reallocation of MTS's assignment back to NCTD will provide NCTD with sufficient contract authority to award the TOD CFD study to KTU+A and to provide capacity to supplement, if needed, staff resources in the remaining 16 months of KTU+A's on-call contract. Other tasks may be funded through NCTD's operating budget or other capital grants as they become available.

ATTACHMENT: None

FISCAL IMPACT: This action has no direct fiscal impact itself, but rather serves to increase NCTD's available contract value with KTU+A by \$250,000. Future award of any of this contract value would have a fiscal impact and would be brought before the Board prior to any future expenditure.

COMMITTEE REVIEW: 12/6/07

STAFF CONTACT: Lance Schulte Economic Development Administrator E-mail: lschulte@nctd.org Phone: 760/966-6683



STAFF REPORT TO THE MONITORING COMMITTEE

TITLE: EXTRA WORK PURCHASE ORDER FOR ADDITIONAL MAINTENANCE OF WAY FOREMAN ON THE ESCONDIDO SUBDIVISION

Time Sensitive [X] Consent [X]

STAFF RECOMMENDATION:

That the Board approve the issuance of an extra work purchase order to TransitAmerica in the amount of \$404,263 for the addition of a Maintenance-of-Way (MOW) foreman to support a probationer work gang for the Escondido Subdivision for duration of RFP 05023.

BACKGROUND INFORMATION:

Under RFP 05023, COASTER Operations and Maintenance, the MOW of the Escondido Subdivision is scheduled to transfer to TransitAmerica on January 1, 2008. With this, the District has made an agreement with the County for another workforce of probationers to be used for the SPRINTER corridor, in the same manner as the current gang along the COASTER Corridor. Tasks of this work gang include weed abatement, trash and graffiti removal, and general policing/clean-up of the right-of-way. \$100,000 is budgeted in FY 08 line-item 510.503317 for these services on the SPRINTER Corridor.

However, as on the COASTER corridor, these probationers will require the supervision of a foreman to direct their work effort and ensure their safety while working on the right-of-way. Therefore, staff is recommending that in order to take advantage of the relatively inexpensive labor provided by County probationers, and to keep up with trash and graffiti removal and right-of-way appearance, that the Board approve the issuance of an extra work purchase order to direct TransitAmerica to hire an additional foreman.

ATTACHMENT: None.

FISCAL IMPACT:

This action would not exceed \$404,263 for the remaining 3 1/2 years of RFP 05023. This amount would be reduced accordingly if the MOW turnover to TransitAmerica is delayed beyond January 1, 2008.

Staff is proposing to cover the first year's prorated cost of \$54,873 from the \$100,000 in line-item 510.503317 of the District's FY 08 Operating Budget. This line-item was originally budgeted for twelve month's of County probationer's services. Since the maintenance turnover will not occur until at least six months have elapsed in this fiscal year, both the County and TransitAmerica costs can be absorbed in this line-item.

FY 09 thru FY 11 will be subject to a contractually stipulated 3% increase and will be budgeted as follows:

- FY 08: \$ 54,873
FY 09: \$113,038
FY 10: \$116,430
FY 11: \$119,922
Total: \$404,263

COMMITTEE

REVIEW:

12/6/07

STAFF CONTACT: Lane Fernandes
Manager, Commuter Rail
E-mail: lfernandes@nctd.org Phone: 760/967-2850



**STAFF REPORT TO THE
MONITORING COMMITTEE**

**Agenda Item #
6**

**TITLE: LONG-TERM MAINTENANCE & MONITORING OF THE OFF-SITE
WETLAND MITIGATION PROJECTS AT RANCHO DEL ORO AND
HARMONY GROVE FOR THE SPRINTER RAIL PROJECT**

Time Sensitive Consent

**STAFF
RECOMMENDATION:**

That the NCTD Board of Directors award a contract to the firm determined to be the lowest responsive and responsible bidder for the Long Term Maintenance & Monitoring of the Off-Site Wetland Mitigation Projects at Rancho Del Oro in Oceanside and Harmony Grove in San Diego County.

**BACKGROUND
INFORMATION:**

Environmental mitigation on the NCTD SPRINTER project required the creation of two off-site wetland sites. One site is the Rancho Del Oro site in Oceanside and the other is the Harmony Grove site in San Diego County. Both sites have been successfully constructed in 2006 and are currently being maintained by the construction contractor until the end of 2007.

The work of this procurement requires the long-term maintenance and biological monitoring of these two sites to fully meet the Resource Agencies' requirements during the final four-year term of the permits. The independent cost estimate for this work is \$450,000.

Invitations for bids (IFB) were advertised on November 14, 2007. A pre-bid meeting and site visit was held on November 21, 2007 with approximately four prospective bidders attending. Sealed bids are due on December 5, 2007 and a recommendation for Contract Award will be presented to the full Board on December 20, 2007. The Contract is scheduled to be complete at the end of 2011.

ATTACHMENT: None.

FISCAL IMPACT: The fiscal impact of this item is not yet known, but is estimated to be \$450,000. This cost has been included in the SPRINTER Cost to Complete Budgets under JB# 709501EM.

**COMMITTEE
REVIEW:
12/6/07**

**STAFF CONTACT: Name: Tom Lichterman
Director of Rail Services
Email: tlichterman@nctd.org Phone: 760/967-2855**



STAFF REPORT TO THE MONITORING COMMITTEE

Agenda Item # 7

TITLE: CONSTRUCTION OF AN OFF-SITE UPLAND MITIGATION AREA AT RANCHO DEL ORO FOR THE SPRINTER RAIL PROJECT

Time Sensitive [X] Consent [X]

STAFF RECOMMENDATION:

That the NCTD Board of Directors award a contract to the firm determined to be the lowest responsive and responsible bidder for Construction of the Upland Mitigation Site at Rancho Del Oro.

BACKGROUND INFORMATION:

Environmental mitigation on the NCTD SPRINTER project requires the creation of an upland mitigation site containing approximately three acres of oak forest (384 trees) and approximately one acre of coastal sage scrub. The oak trees will be planted to mitigate for impacts to numerous oak trees along the SPRINTER route. The cities have agreed to allow the oak trees to be planted in one location on NCTD property adjacent to the offsite wetland being created at Rancho Del Oro, as it is biologically complementary.

The construction work consists of site preparation, the installation of an irrigation system, the planting and seeding of the coast live oak and coastal sage scrub habitats followed by four months of maintenance. The independent cost estimate for this work is \$475,000.

Invitations for bids (IFB) were advertised on November 15, 2007. A pre-bid meeting and site visit was held on November 27, 2007 with approximately five prospective bidders attending. Sealed bids are due on December 6, 2007 and a recommendation for Contract Award will be presented to the full Board on December 20, 2007. The installation phase of the work is scheduled to be complete by March 31, 2008 and the maintenance phase by July 31, 2008.

ATTACHMENT: None

FISCAL IMPACT: The fiscal impact of this item is not yet known, but is estimated to be \$475,000. This cost has been included in the SPRINTER Cost to Complete Budget under JB# 709501EM.

COMMITTEE REVIEW: 12/6/07

STAFF CONTACT: Tom Lichterman, Director of Rail Services, Email: tlichterman@nctd.org, Phone: 760/967-2855



STAFF REPORT TO THE MONITORING COMMITTEE

Agenda Item # 8

TITLE: REDUCTION OF RETAINAGE FROM SPRINTER MAINLINE CONTRACT

Time Sensitive Consent

STAFF RECOMMENDATION:

That the NCTD Board of Directors find that satisfactory progress is being made on the SPRINTER Mainline Project and authorize the Executive Director to amend the Contract, as necessary, and release any retention withheld from progress payments made after the Board's determination of satisfactory progress.

BACKGROUND INFORMATION:

The SPRINTER Mainline Construction contract contains provisions for retainage that comply with Public Contract Code 9203. Retainage, or retention, is typically withheld from each construction progress payment for use in disputed or incomplete work which the contractor fails to perform. It also provides an incentive to complete punch list work at the completion of the project in a timely manner. Release of final retention typically can not be made until a certificate of completion is filed after the work has been accepted.

Retention is required by Public Contract Code section 9203, which specifically requires that no less than 5% be withheld from progress payments. Public Contract Code section 9203 also permits a legislative body, such as NCTD's Board of Directors, to make progress payments in full, for actual work completed, upon 50% completion of the project, if the Board finds that satisfactory progress on the project is being made.

At the initiation of this Contract, NCTD withheld 10% retention from each invoice, and placed these funds in an escrow account in accordance with applicable law. West Coast Rail Constructors (WCRC) requested a reduction of this retention to 5% in June of 2006 and this request was approved by the Board. WCRC has now requested a further reduction of retention based on their progress in meeting our completion goals and by reaching an overall contract completion in excess of 90%.

NCTD staff recommends that SPRINTER Mainline Contract be amended, as necessary, and that the necessary actions be taken to reduce retention to the minimum amounts permitted by the Public Contract Code as an incentive to the contractor to continue in the manner in which they have been working thus far and as a show of good faith in meeting our goal of ability to begin revenue service by the end of the year. WCRC has been performing well and making good progress despite numerous changes in the design and field conditions and has expended considerable resources in acceleration and changed work, some of which is pending final pricing agreement.

There are currently no significant issues in dispute and contract change orders are within industry averages. The major factors typically evaluated in the reduction of retention are: (1) work progress and schedule, (2) potential disputes, and (3) quality of work. WCRC has been performing well on all three of these criteria, and continues to work toward their goal of finishing on schedule with no claims. As stated above, Public Contract Code section 9203 requires that the Board make a finding that "satisfactory progress is being made." It is staff's opinion that WCRC is making satisfactory progress, and that this satisfactory progress has been made since the project was 50% complete

Further, it should be noted that if there is an issue of disputed work on the Project, NCTD has legal authority, pursuant to Public Contract Code section 7107 and the Contract, to segregate from retention, 150% of the amount of the disputed work, while the issue is being resolved.

If approved, the District would release to WCRC any retention withheld from progress payments made after the Board's June 2006 action to reduce retention to 5%. If approved, the District will maintain approximately \$5 Million in retention.

ATTACHMENT: None

FISCAL IMPACT: None. The amounts withheld for retention are for work already performed, and are deposited by NCTD into an escrow account. A portion of these retained funds would simply be released to the contractor in accordance with this recommendation.

**COMMITTEE
REVIEW:**
12/6/07

STAFF CONTACT: **Don Bullock**
Manager of Capital Project Construction
E-mail: dbullock@nctd.org Phone: 760/737-8625 ext 257



**STAFF REPORT TO THE
MONITORING COMMITTEE**

**Agenda Item #
9**

TITLE: LANDSCAPE MAINTENANCE SERVICES

Time Sensitive Consent

**STAFF
RECOMMENDATION:**

That the NCTD Board of Directors award a 5 year contract to Steven Smith Landscape for landscape maintenance services.

**BACKGROUND
INFORMATION:**

Landscape maintenance performed at NCTD operational facilities is performed under contract. The contract provides comprehensive routine maintenance for all landscaped areas for a fixed fee per site. The contract also provides for emergency repairs and non-routine extra landscaping work billed at a fixed hourly rate and material mark-up basis. Arborist services are available through this contract to provide annual tree inspections and recommendation for district annual tree trimming work, pest infestation, and disease.

This contract will provide services at all District owned and operated COASTER stations, office buildings, maintenance facilities and SPRINTER stations. As the SPRINTER stations are turned over to NCTD operations, they will be serviced by this contract at the “per site” monthly cost established by this procurement.

Staff recently initiated a Request for Proposals (RFP 8011) to establish a new five-year contract for Landscape Maintenance Services in accordance with procurement policy and procedures for negotiated procurements. An evaluation committee comprised of four NCTD Facility Maintenance employees reviewed the proposals and ranked them according to the following criteria:

- Technical Experience (10 points).
- Work plan & Quality Assurance Plan (10 points)
- Reports and Forms used on the project (5 points).
- Client Reference/Site Visit (25 points)
- Cost (50 points).

Ten firms were plan holders for the RFP and two firms submitted proposals. Final scoring ranked the two responsive firms as follows:

1. Steven Smith Landscape, Inc. – 78.9 points
2. WestTurf Landscape Maintenance, Inc. 75.25 points

ATTACHMENT: None

FISCAL IMPACT: The fiscal impact of this action is \$296,124 for the fixed fee portion of the contract including all sites for the first year. Additional work will not exceed the operating or project budget for these services, which in FY 2008 totals \$383,900. Estimated total amount for the five-year contracts is \$1,919,500.

COMMITTEE

REVIEW:

12/6/07

STAFF CONTACT: **Brian Graham**
Director, Bus Operations and Maintenance
E-mail: bgraham@nctd.org Phone: 767/967-2854



**STAFF REPORT TO THE
MONITORING COMMITTEE**

TITLE: WORKERS' COMPENSATION CONTRACT FOR THIRD PARTY CLAIMS ADMINISTRATOR (TPA), MEDICAL BILL AUDITING AND MEDICAL MANAGED CARE

**STAFF
RECOMMENDATION:**

That the NCTD Board of Directors authorize the Executive Director to award a five-year contract for the not-to-exceed value of \$900,000 to TRISTAR Risk Management for Workers' Compensation Claims Administration, Medical Bill Auditing and Medical Managed Care Services.

**BACKGROUND
INFORMATION:**

NCTD's five-year contract with Hazelrigg Risk Management Services expired on July 31, 2006. Board approval was received to extend the contract for one year to allow staff to research the trend toward "unbundling" services. Currently, all of the workers' compensation services (claims administration, medical bill auditing, medical managed care, and Medical Provider Network) are bundled and performed by the third party administrator, Hazelrigg Risk Management Services (company was acquired in 2006 by Corvel).

In the spring of 2007, staff issued Request for Proposal (RFP) 07044 to establish a new contract for NCTD's workers' compensation services.

Firms were asked to propose on any or all of the following four categories:

- Claims Administration
- Medical Bill Auditing Services
- Medical Managed Care (including Utilization Review and Nurse Case Management)
- Medical Provider Network

18 firms responded with individual proposals to the "bundled", "unbundled", or both "bundled & unbundled" requirements of this RFP. In addition, a response could be included for a consolidated proposal for more than one category. An evaluation committee comprised of two NCTD employees, one Orange County Transit Authority employee, and one San Diego Metropolitan Transit System employee reviewed the proposals and ranked them according to the following criteria:

- Firm Qualifications/Project Experience (25%)
- Proposed Methodology and Approach to Work (25%)
- Staff Qualifications (25%)
- Cost and Price (25%)

After the initial evaluation, eleven firms were elected for interviews and further discussions. All eleven were asked to submit a best and final offer on the basis of “unbundled” costs. TRISTAR Risk Management Services was the highest ranked firm in the areas of claims administration services, medical bill auditing and medical managed care. Therefore, staff recommends that the Board consider the award of a five- year contract for these services to TRISTAR Risk Management. The new contract would commence on January 1, 2008.

ATTACHMENT: None

FISCAL IMPACT: The FY 2008 Operating Budget has an annual amount of \$146,800 programmed for the Workers’ Compensation TPA services. Approximately \$80,000 in costs for the period January through June, 2008 will be incurred under this new contract.

**COMMITTEE
REVIEW:**
12/6/07

STAFF CONTACT: **Susan Lockwood**
Manager of Safety, Risk & Training
slockwood@nctd.org 760/967-2847

**EXTENDED
BACKGROUND:** Unbundling the workers’ compensation claims administration, medical bill auditing and medical managed care services appears to provide the best overall savings to the District based on the following advantages:

- TPA services have a fixed rate for five years.
- Unbundled medical auditing services will reduce costs.
- Unbundled medical managed care will allow for greater control and a reduction in costs.
- Operating the medical bill auditing and medical managed care ancillary services as separate services will provide incentives for the awarded firm(s) to keep costs down.

Final scoring, when averaging the four evaluators’ scores and including the unbundled BAFO costs , ranked the firms that submitted proposals in these service areas as follows:

Claims Administration

TRISTAR	93.8
Intercare	80.1
SCRMA	75.7
Athens	75.6

Medical Bill Auditing

TRISTAR	90.7
CCS	79.2
Lien on Me	78.5
THM	77.5
Athens	77.1
Intercare	76.1
SCRMA	72.7

Medical Managed Care

TRISTAR	90.8
Monitor	83.5
Intercare	77.7
THM	77.5
PD	75.8
RWI	74.1
SCRMA	67.6

The costs estimated for this five year contract are as follows:

"A". Workers Compensation Claims Administration: Not to Exceed (NTE)

\$831,030.00

Year 1: \$161,000 (includes one time set up fee of \$8,000), begins 1/1/2008

Year 2: \$158,400, begins 1/1/2009

Year 3: \$163,900, begins 1/1/2010

Year 4: Increase Year 3 by CPI or 4%, whichever is lower, begins 1/1/2011

Year 5: Increase Year 4 by CPI or 4%, whichever is lower, begins 1/1/2012

"B". Bill Auditing Service and Managed Care Services: NTE \$68,970.00

Note: Bill Auditing Service fees would occur at \$2.30 per header and \$1.25 per line plus a 15% charge per savings on any special or extraordinary bill reviews. Managed Care Services would be at a rate of \$85 per hour for both telephonic and field nurse case management. Utilization review services would be incurred at \$85 per hour for a level 1 (initial) review and \$200 flat rate for a level 2 (secondary) review. Both of these services are at an additional cost that will be charged as appropriate to the applicable department.

"C". Total of A and B is: \$900,000.00

Since the scoring demonstrated that TRISTAR received the highest rating from the evaluation panel in all three service categories, it is recommended that staff execute one contract for the total unbundled scope of work.

The fourth component, that of Medical Provider Network services currently being provided by the incumbent, will be determined at a later time due to the contract language that the District has with the incumbent. Said language prohibits the District from executing a Medical Provider Network with the current medical providers for one year following the termination of the existing contract. In the interim, the District will either proceed without a Medical Provider Network or will establish a new one with different providers. It is not a statutory requirement to have a Medical Provider Network under the California workers' compensation system.



**STAFF REPORT TO THE
MONITORING COMMITTEE**

**Agenda Item #
11**

**TITLE: MASTER PLANS FOR CARLSBAD VILLAGE AND ESCONDIDO
TRANSIT CENTERS**

Time Sensitive **Consent**

**STAFF
RECOMMENDATION:**

That the NCTD Board of Directors receive and approve the Concept Master Plans for Carlsbad Village and Escondido Transit Centers.

**BACKGROUND
INFORMATION:**

Caltrans awarded NCTD a transportation planning grant to produce Master Plans for development of the Carlsbad Village, Escondido, and Oceanside Transit Centers. The Master Plans consider present and future transit needs to achieve several Project Goals (Attachment 11A). Adopted Guiding Principles for implementing the Master Plans are common standards for achieving these goals (Attachment 11B).

Developing the Master Plans involved initial and on-going coordination with the cities of Carlsbad, Escondido and Oceanside, and SANDAG to incorporate their input. Key to creating the Master Plans has been customer involvement through surveys and public workshops. Before any concept Master Plans were initiated, input was received as summarized by the Ridership Questionnaire Report and 1st Public Workshops Summary (Attachment 11C). This initial input provided a foundation for the Master Plans' initial development. In November 2007 the 2nd Public Workshops were conducted and we presented the Draft Concept Master Plans for the Carlsbad Village and the Escondido Transit Centers for public comment. Oceanside requested that their 2nd Public Workshop be deferred until January 2008. In summary, public comments from the 2nd round of Public Workshops were supportive of the concept plans and it was generally believed that the established Project Goals are being achieved (Attachment 11D).

Periodic status updates to the Board identified project costs as key considerations that need further definition to determine project feasibility. We continue to work with each city to better define and secure permit approval costs and timelines, and identify any city interest in participating in the projects. This information will be reported to the NCTD Board in 1st quarter 2008 when the Board will consider whether to move one or more of the proposed projects forward.

The Master Plans reflect balanced long-term conceptual plans for improved transit operations, ridership, and operational revenue, while promoting city objectives and regional smart growth and environmental objectives. The Master Plans will undergo refinements as they progress and are implemented over time. Board approval of the Master Plans for Carlsbad Village and Escondido Transit Centers allows these plans to move forward (Attachment 11E). The Board will review the Oceanside Transit Center Master Plan and the last implementation task of the Master Plans project in early 2008.

ATTACHMENT: 11A - Master Plans Project Goals
11B - Guiding Principles for Master Plan Implementation
11C - Survey and 1st public workshop summary for CVS, ETC and OTC
11D - 2nd public workshop summary for CVS and ETC
11E - Carlsbad Village and Escondido Transit Center Master Plans (To be provided under separate cover)

FISCAL IMPACT: None

COMMITTEE

REVIEW:

12/6/07

STAFF CONTACT: **Lance Schulte**
Economic Development Administrator
E-mail: lschulte@nctd.org Phone: 760/966-6683

December 6, 2007

TO: North County Transit District Board Members

FROM: Clerk of the Board

SUBJECT: POSTING OF BOARD AGENDA

In Compliance with the Ralph M. Brown Act, As Amended, the following information is provided.

The Agenda for this meeting of the Monitoring Committee was posted as follows:

Meeting Date and Time: December 6, 2007; 8:30 a.m.

Posted At: 810 Mission Avenue, Oceanside, CA and
311 So. Tremont, Oceanside, CA

Date & Time of Posting: November 30, 2007; 5:00 p.m.

Posted By: Clerk of the Board